
RFP ADDENDUM #3
Date of Addendum: June 14th, 2017

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

Timeline for Submission of Questions

- The timeline for submission of additional questions regarding the RFP was end of day on Friday, June 9th, 2017. These are the final Questions/Answers that will be posted.

2.7 – Core Design Team

1. **Question:**

Item 2.7 Core Design Team indicates “Sub-consultants will be names in the submission, but separate submissions are not required at this stage of the RFP.”

Does this mean that we do not have to submit resumes or other information such as References/Past Experience for them? Please advise.

Answer:

Sub-consultants should be named and the actual persons responsible for the project described. The role of sub-consultants in the project team and their particular expertise and contribution to the design process should be described in the RFP submission. It is not necessary for a full set of bios and projects, but only relevant information to the submission and this project.

RAIC Document No 6

1. **Question:**

RAIC Document 6 states that basic services include structural, mechanical and electrical engineers while all other sub-consultants are considered specialists and therefore additional services. Accordingly, please confirm that we are to only recommend structural, mechanical and electrical engineers within our proposal with the understanding they will later be selected as part of a joint decision-making process with RMHC after the architectural firm is retained.

Similarly, regarding the fee submission, please confirm that the percentage fee is for basic

services only, which include architecture as well as structural, mechanical and electrical engineers.

Answer:

For the RFP, proponents should include all fees for basic services (architectural, structural, mechanical and electrical), and description of additional design/technical consultants they would anticipate and require for their proposal and approach. Proponents to include an estimated fee summary of anticipated additional services.

END OF ADDENDUM

