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**RFP ADDENDUM #2**  
Date of Addendum: June 5<sup>th</sup>, 2017

**NOTICE TO ALL POTENTIAL RESPONDENTS**

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

**2.10 Response Requirements**

• **Understanding of Requirements (bullet #2)**

Please note that the NSAA website is under construction and therefore, effective immediately, all correspondence will be posted on the Ronald McDonald House Charities Atlantic website at <http://rmhatlantic.com/about-us/rfp/>.

Going forward, it is the proponents' responsibility to check that website regularly for addendums to the RFP.

**NEW - Timeline for Submission of Questions**

- The timeline for submission of additional questions regarding the RFP is end of day on Friday, June 9<sup>th</sup>, 2017. Those submissions should continue to be sent to:  
Shauna MacLennan, CEO, Ronald McDonald House Charities Atlantic  
[shauna@rmhatlantic.ca](mailto:shauna@rmhatlantic.ca)
- Any additional questions submitted will be posted on June 13<sup>th</sup>, 2017

**1.6 – Proponent Meeting / Site Visit**

The below is in response to the Questions and Answer Session of May 30<sup>th</sup>, 2017.

1. Question:

Is there a trend showing an increase in the demand for rooms?

Answer:

Yes. We are seeing medical treatments change which in turn sees the length of stay increasing. This means that demand is up and therefore we are turning away more families than ever. The average length of stay has changed over the last 5-10 years due to changes in the types of treatments being administered and the advances in health care.

2. Question:  
Is there any design work that is being expected for the June 30<sup>th</sup> proposal deadline?  
Answer:  
No design work is expected for submissions on June 30<sup>th</sup>.
3. Question:  
Has anyone from Ronald McDonald House contacted the city regarding rezoning?  
Answer:  
We have a former city planner on our New House Committee and he has been part of our discussions with Bob Bjerke, Chief Planner, Planning and Development, Halifax. We met with Bob and his team in May 2016 to share our conceptual plans with building a new House, to hear more about the Centre Plan planning process and to discuss how our plans may fit with that process. Everything we are thinking to date aligns with the future city planning (building height, etc). We are looking for a design partner that will be with us through this entire project.
4. Question:  
Would Ronald McDonald House be providing an invitation or open forum for the architects to meet with stakeholders/constituents/families to assess their wants and needs?  
Answer:  
Absolutely we would help facilitate sessions with stakeholders. The IWK should be included in these discussions as they are a key partner of Ronald McDonald House Charities Atlantic. In addition, there is interest from the IWK in renting a floor of our building. APSEA is the other partner who would need to be included in some discussion as they have interest in the look of the building as it impacts their facility.
5. Question:  
What would the IWK need the space for?  
Answer:  
They are looking for office space. Based on the guidelines of our license agreement, our space cannot be used to provide medical treatment.
6. Question:  
Does the \$15,000,000 - \$20,000,000 budget include taxes?  
Answer:  
No. We are looking to come out of this process with a better estimate of the projected dollar amount for this project.
7. Question:  
Does the FFE cover all additional costs?  
Answer:  
The high level estimated budget is a combination of the build and the FFE.
8. Question:  
Is the procurement of the FFE expected of the consultant?  
Answer:  
The procurement of specific furniture, fixtures and equipment will be coordinated by RMHC Atlantic.  
  
The architect team should be concerned with, and responsible for the total design of the project and all its spaces, materials and building systems. They will design all of the

environments including all mechanical and electrical systems, all built in furniture and cabinetry, choose and specify the required lighting, plumbing and electrical fixtures necessary to realize the intent of the design. .

9. Question:

Will we be establishing a deadline for submitting additional questions?

Answer:

Yes, the deadline for questions is Friday, June 9<sup>th</sup>, 2017.

10. Question:

Pages 8 ( 2.10 Response Requirements) and 12 (4.4 Confidentiality) indicate addendums will be issued on the NSAA website. We cannot find any addendums on the website. Please advise how we are to access the addendums.

Answer:

We recently learned that the NSAA website will not be operational for the next four to six weeks and have therefore set up a link on the Ronald McDonald House Charities Atlantic website. All Addendums will be found at <http://rmhatlantic.com/about-us/rfp/> and it is up to the proponents to ensure they have the most recent information.

**END OF ADDENDUM**

